



## Fees Structure

### **Fees**

The current hours for the setting are 7:30 am to 5:30 pm on five days a week. If you require cover outside these hours please discuss your needs and we will try to accommodate them.

We take 5 weeks holiday a year, plus bank holidays.

We currently charge £5.00 per hour, chargeable in half hour blocks.

Invoices are due weekly or monthly in advance. You may pay by cheque, cash, bank transfer or vouchers.

Once your hours are agreed, any hours not taken due to cancellation for any reason will be charged for and cannot be taken at another time. If your child is unable to attend due to illness or days off for any reason then you must still pay for the contracted hours. Holidays will be half fee if four weeks notice is given for a period of 4 weeks per year. Any extra than this then full fees apply. (You may wish to discuss the option of a term time only contract, which means yours hours will be allocated elsewhere during the school breaks).

If you are late dropping off or early picking up, full contracted hours are still payable. If you are late picking up you will be charged in 15 minute blocks as per hourly rate. If you have an unavoidable delay, please let us know as your child needs to know why you are not here.

### **Food Charges**

For children under 1 year we prefer you to provide your child's meals and milk. Most people like to provide bottles of water ready prepared and a sectioned measured container for milk powder, to be mixed when/if required. Home prepared meals are welcomed, as are meals for the microwave or a sandwich box if that is your child's preference.

A healthy snack is provided free of charge twice daily and will consist of fruit and plain biscuit / breadsticks. Please ensure we are made aware of any allergies. You are welcome to provide food for your child if you wish.



For lunch most children bring a lunchbox prepared at home. Milk or water is provided free of charge.

Meals can be provided if required at £3 per meal.

#### **Additional charges**

There are no additional charges. We pay for entry to music and dance groups, soft play areas and toddler groups. We supply all resources needed for activities such as arts and crafts, gardening and cooking.

#### **Pricing Policy**

From time to time we need to look at our pricing policy and if we feel the need to increase our prices you will be given a terms notice of that intention.